



# MINUTES OF THE BOARD MEETING

## TUESDAY, FEBRUARY 27, 2018

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, February 27, 2018, in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chair MacNeil.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Fera

2. Roll Call

Chair MacNeil noted that Trustee Sicoli was asked to be excused.

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli				✓
Pat Vernal	✓			
<b>Student Trustees</b>				
Nico Tripodi	✓			
Hannah Tummillo	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Pat Rocca**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of

Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Charbonneau  
Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board approve the Agenda of the Board Meeting of February 27, 2018, as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

No Disclosures of Interest were declared with any items on the Agenda.

**5. Approval of Minutes of the Board Meeting of January 30, 2018**

Moved by Trustee Vernal  
Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of January 30, 2018, as presented.

**CARRIED**

**6. Consent Agenda Items**

**6.1 Unapproved Minutes of the Committee of the Whole Meeting of February 13, 2018 and Consideration of Recommendations**

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole of February 13, 2018 as presented.

**6.1.1 Records and Information Management Policy (600.2)**

**THAT** the Niagara Catholic District School Board approve the Records and Information Management Policy (600.2), as presented.

**6.1.2 Niagara Catholic Education Award of Distinction Policy (100.7)**

**THAT** the Niagara Catholic District School Board approve the Niagara Catholic Education Award of Distinction Policy (100.7), as presented.

**6.1.3 Assignment of Principals & Vice-Principals Policy (202.1)**

**THAT** the Niagara Catholic District School Board approve the Assignment of Principals & Vice-Principals Policy (202.1), as presented.

**6.1.4 Employee Attendance During Inclement Weather & Workplace Closure Policy (201.9)**

**THAT** the Niagara Catholic District School Board approve the Employee Attendance During Inclement Weather & Workplace Closure Policy (201.9), as presented.

**6.1.5 Nutrition Policy (302.7)**

**THAT** the Niagara Catholic District School Board approve the Nutrition Policy (302.7), as presented.

**6.1.6 Elementary and Secondary School Year Calendars 2018-2019**

**THAT** the Niagara Catholic District School Board approve the Elementary and Secondary School Year Calendars for the 2018-2019 school year, as presented.

**6.2 Approved Minutes of the Staff Wellness Committee Meeting of October 31, 2017**

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of October 31, 2017, as presented.

**6.3 In-Camera Items F1, F2, F4, F5, F6 and F7**

Moved by Trustee O'Leary  
Seconded by Trustee Fera

**THAT** the Niagara Catholic District School Board adopt the consent agenda items.

**CARRIED**

**B. DELEGATIONS/PRESENTATIONS**

**1. Patrick Daly, President of Ontario Catholic School Trustee Association – 8:00 Timed Item**

Chair MacNeil welcomed Patrick Daly, President of Ontario Catholic School Trustee Association and Nick Milanetti, Executive Director.

Mr. Daly recognized the leadership of Chair MacNeil and Director Crocco. He then presented information on the issues and the importance of advocating strongly for Catholic School Boards.

Mr. Daly expressed his appreciation to Trustee Burtnik for her leadership and dedication to Catholic Education and presented Trustee Burtnik with a token of appreciation on behalf of the Ontario Catholic Trustee Association.

Chair MacNeil along with Trustee Burtnik thanked Mr. Daly and Mr. Milanetti for their support, leadership and commitment to catholic education.

Mr. Daly answered questions of Trustees.

**C. COMMITTEE AND STAFF REPORTS**

**1. School Excellence Program - St. Denis Catholic Elementary School**

Lee Ann Forsyth-Sells, Superintendent of Education provided background information on the monthly School Excellence Program and introduced Kevin Lamb, Principal at St. Denis Catholic Elementary School.

Principal Lamb, with the assistance of students and staff showcased St. Denis Catholic Elementary School as part of the School Excellence Program.

Chair MacNeil along with Trustees Charbonneau, Burtnik and Student Trustee Tripodi thanked Principal Lamb, the staff and students for their presentation and performance.

**2. Proposed Joint Use School Wainfleet – Initial Staff Report**

Ted Farrell, Superintendent of Education, Kathy Levinski, Administrator of Facilities Services and Scott Whitwell, Controller of Facilities Services presented the Proposed Joint Use School Wainfleet – Initial Staff Report.

Chair MacNeil expressed his appreciation for the thorough report.

Superintendent Farrell and Ms. Levinski answered questions of Trustees.

Moved by Trustee Vernal

Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board receive the Proposed Joint Use School Wainfleet – Initial Staff Report for information.

**CARRIED**

Moved by Trustee Charbonneau

Seconded by Trustee Fera

**THAT** the Niagara Catholic District School Board make an application to the Ministry of Education Joint-Use Seed Funding Program with the District School Board of Niagara, and if successful, steps will be taken to further develop the joint-use school project and report back to the Board for further approvals as required.

**CARRIED**

**3. Financial Report as at January 31, 2018**

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Financial Report for information.

**D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

**1. Correspondence**

Director Crocco, highlighted information contained in;

**1.1 Letter to Minister Naidoo-Harris from the Niagara Catholic District School Board**

**2. Report on Trustee Conferences Attended**

Student Trustee Tripodi reported on the Board Council Conference which took place February 15-18, 2018 and noted that a two page summary was sent out to school councils.

**3. General Discussion to Plan for Future Action**

Director Crocco noted that;

Senior Administrative Council continues to gather input and recommendations for presentation at the May Committee of the Whole meeting on the System Priorities and Balanced Budget 2018-2019.

With the approval of the Proposed Joint-School Process, staff will engage our co-terminous board and provide updated reports to the Board.

At the March Committee of the Whole meeting a report on the determination and distribution of Trustee representation for 2018-2022 as required by the Education Act will be presented for consideration.

Director Crocco reminded Trustees to submit any comments regarding the Revised PARG revisions to Anna Pisano by Tuesday, March 6, 2018. A report will be presented at the March Board Meeting.

#### **4. Trustee Information**

##### **4.1 Spotlight on Niagara Catholic – February 13, 2018**

Director Crocco highlighted the February 13, 2018 Spotlight on Niagara Catholic.

##### **4.2 Calendar of Events – March 2018**

Director Crocco reviewed the Calendar of Events – March 2018 for Trustees information

##### **4.3 Ontario Legislative Highlights – February 16, 2018 & February 23, 2018**

Director Crocco presented the Ontario Legislative Highlights of February 16, 2018 and February 23, 2018.

##### **4.4 2018 Technological Skills Competition – March 6, 2018**

Director Crocco highlighted the invitation to the 2018 Technological Skills Competition being held on March 6, 2018.

##### **4.5 Speak Out – March 6, 2018**

Director Crocco highlighted the invitation to the Speak Out being held on March 6, 2018 and noted that the finalists will be presenting later that evening at the Committee of the Whole Meeting.

##### **4.6 CCSTA 2018 AGM & Conference – June 7-9, 2018**

Director Crocco reminded Trustees of the CCSTA 2018 AGM & Conference in June, 2018 and asked Trustees to confirm their attendance and travel arrangements with Anna Pisano.

#### **5. Open Question Period**

Chair MacNeil noted that he was in receipt of three questions. Chair MacNeil read the questions and provided responses to the questions submitted.

## **E. NOTICES OF MOTION**

## **F. BUSINESS IN CAMERA**

Moved by Trustee Charbonneau  
Seconded by Trustee Vernal

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:39 p.m. and reconvened at 10:24 p.m.

## **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Charbonneau  
Seconded by Trustee Vernal

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of February 27, 2018.

**CARRIED**

### **SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee O'Leary  
Seconded by Trustee Fera

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of January 30, 2018, as presented.

**CARRIED (Item F1)**

Moved by Trustee O'Leary  
Seconded by Trustee Fera

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of February 13, 2018, as presented.

**CARRIED (Item F2)**

### **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee O'Leary  
Seconded by Trustee Fera

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of January 30, 2018, as presented.

**CARRIED (Item F4)**

Moved by Trustee O'Leary  
Seconded by Trustee Fera

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of February 13, 2018, as presented.

**CARRIED (Item F5)**

## **H. FUTURE MEETINGS AND EVENTS**

Director Crocco highlighted upcoming meetings.

## **I. MOMENT OF SILENT REFLECTION FOR LIFE**

## **J. ADJOURNMENT**

Moved by Trustee Vernal

Seconded by Trustee Nieuwesteeg

**THAT** the February 27, 2018 meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 10:24 p.m.

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Minutes of the Meeting of the Niagara Catholic District School Board held on **February 27, 2018.**

Approved on **March 20, 2018.**

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Fr. Paul MacNeil  
Chair of the Board

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John Crocco  
Director of Education/Secretary -Treasurer